

Transcript Request Form

Kelly Walsh High School 3500 East 12th; Casper, WY 82609

From: _____

Date of Birth: _____

Year Graduated (or should have graduated): _____

Name I attended school under (if different): _____

Please send copy(ies) of my high school transcript to the following address:

Name/Organization: _____

Address: _____

City, State, and ZIP: _____

Please list additional requests on the back of this sheet or on another page.

Kelly Walsh maintains the most current 5 years of transcripts. There is no charge at this time for a transcript. Kelly Walsh Counseling Office phone: (307) 253-2190.

Five years old and back to 1999 transcripts are maintained at the NCSD #1 main office. There is no charge for a transcript from NCSD.

NCSD address: NCSD #1 Central Services Facility
Office of Student Support
970 North Glenn Road
Casper, WY 82604

NCSD phone: (307) 577-0250

Transcripts older than 1999 are maintained at the Wyoming State Archives.

There is a \$4.00 charge per transcript from the Wyoming State Archive.

Wyoming State Archives address: Wyoming State Archives
Museum and Historical Department
Barrett Office Building
Cheyenne, WY 82001

Wyoming State Archives phone: (307) 777-7826

Under penalty of perjury, I swear I am the person listed above (and I am 18 or older) OR I am the legal parent of the person listed above if that person is 17 or under.

Signed: _____